



Rotary Club of  
Mont Albert & Surrey Hills

# 2007 / 2008 Annual Report

President: Mick Willis

ROTARY CLUB OF  
**Mont Albert & Surrey Hills**



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### 2007/2008 BOARD MEMBERS

<b>President</b>	Michael Willis PHF
<b>Vice President</b>	Robyn Pearson PHF
<b>President-Elect</b>	Roger Coburn PHF*
<b>Immediate Past President</b>	Ern Hermeler
<b>Secretary</b>	Anne Teese
<b>Treasurer</b>	Cristy Monds
<b>Director</b>	Tony Kuc

### OTHER CLUB POSITIONS

<b>President Nominee</b>	Shia Smart
<b>Sergeant</b>	Bev Foster
<b>On the RADAR</b>	Geraldine Battersby
<b>Community Newsletter</b>	Leonie Moran PHF
<b>Club Information Segments</b>	Gill Somers
<b>Social Activities</b>	Leonie Moran
<b>Club Program</b>	Robyn Pearson PHF

### PAST CLUB PRESIDENTS

<b>2004 – 2005</b>	Philip Pearson (Charter President)
<b>2005 – 2006</b>	Leonie Moran
<b>2006 – 2007</b>	Ern Hermeler
<b>2007 – 2008</b>	Michael Willis

### PAUL HARRIS FELLOWS

Kevin Chewlun	<b>June 2007</b>
Jennifer Coburn	<b>June 1995 and June 1998</b>
Roger Coburn	<b>June 2004 and June 2007</b>
Nicole Owner	<b>June 2005</b>
David Winter	<b>June 2005 and June 2007</b>
Robyn Pearson	<b>October 2005</b>
John Maddock	<b>October 2005</b>
Greg Moran	<b>June 2007</b>
Leonie Moran	<b>June 2007</b>
Michael Willis	<b>June 2007</b>

### FOUR AVENUES OF SERVICE CITATION

Jennifer Coburn	June 2006
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### HONORARY MEMBERS 2007 – 2008

Hon Anna Burke	Federal Member for Chisolm
Hon Bob Stensholt	Member for Burwood, Victoria
Hon Robert Clarke	Member for Box Hill, Victoria
Councillor Sharon Ellis	City of Whitehorse
Councillor Philip Healey	City of Boorondara

## MEMBERS WITH DISTRICT AND NATIONAL OR ZONE RESPONSIBILITIES 2007 - 2008

Jennifer Coburn	Member of College of Governors District Membership and Marketing - Chair District Vocational Service - Travel & Hosting Zone 8A - Regional RI Membership Co-Ordinator South Pacific & Asia - Area Co-ordinator – Family of Rotary
Roger Coburn	District Vocational Service – Travel & Hosting
Ern Hermeler	District Rotary Foundation – Grants Committee
Andrew Janiak	District International Service - Interplast Committee
Shia Smart	District Rotary Foundation – GSE Committee
Nicole Osner	District ARHRF Committee – Member District New Generations – Summer Science School
Michael Willis	District RAWCS Chair

## CLUB POSITIONS AND RESPONSIBILITIES

### MEMBERSHIP AND MARKETING

Director: Robyn Pearson

Committee: Jenny Coburn, Nicole Osner

### ON TO CONFERENCE AND ROTARY FOUNDATION

Director: Ern Hermeler

### CLUB SERVICE PROJECTS

*Director: Roger Coburn*

**Facilitator - Educational, Leadership and Recognition Projects:** *Vanita Dahia*

Committee: Geraldine Battersby, Roger Coburn, Tony Kuc, Philip Pearson, Robyn Pearson

**Facilitator - Medical, Health and Well-Being Projects:** *Marilyn Lambert*

Committee: Geraldine Battersby, Nicole Osner

**Facilitator - Community Assistance Projects:** *Joe Somers*

Committee: Bev Foster, Nikki Novell, Nicole Osner, Anne Teese, Michael Willis

**Facilitator – International Aid Projects:** *Ann Keenan*

Committee: Graeme Battersby, Marylin Lambert, Michael Willis

**Facilitator – International Medical Projects:** *Loretta Murphy*

Committee: Marylin Lambert, Andrew Janiak

### CLUB FUND RAISING PROJECTS

*Director: Tony Kuc*

Committee: Graeme Battersby, Jenny Coburn, Roger Coburn, Helen Godfrey, Leonie Moran, Greg Moran, Shia Smart, Rob Teese, Jeremy Desmier, Michael Willis, David Winter.



## PRESIDENT'S REPORT

### **District Governor:**

**Dick Garner and Sue Garner**  
*Rotary Club of Hampton*

### **Assistant Governor:**

**Andrew Brownlie and Dianne**  
*Rotary Club of Ringwood*

I would like to preface my report by making special mention of and thanking the following people:

First, my wife, Sandy, who has worked tirelessly to support me. Thank you for your support, hard work, wise counsel and ideas.

Second, the MASH Board that provided, at times robust, but always constructive and thoughtful suggestions and support. Thank you.

Third MASH members who always supported Club projects; including one that was thrust upon us at very short notice. Thank you sincerely. I think that MASH is fast developing a reputation as a real 'can do – really well' Club due solely to your efforts and you can be justly proud of your achievements.

Finally to the DG and District Administration, our Cluster Assistant Governor and the Chairs of District Committees. These people have always been approachable and helpful in providing information and advice and have made my job significantly easier and more enjoyable.

This Rotary Year has been one involving considerable organisational change in MASH following our decision to adopt the new Club Leadership Organisational Structure. Like many other organisational changes, this change

has taken some time to implement and we have had to make some changes during the year to overcome problems we encountered. I have no doubt that further changes will be necessary but I am confident that the organisational structure and management procedures we have implemented are soundly based and can be readily modified to suit any future needs of the Club.

Naturally, we had to conduct all our normal Club Marketing, Fund Raising and Service Projects in conjunction with implementing the organisational changes and, until everyone became familiar with the new structure and responsibilities, some short-term confusion resulted. Despite this steep learning curve, our projects continued to run extremely successfully.

I am certainly not going to list all the individual Club projects and achievements here as they are detailed on the appropriate sections of this Annual Report. I would however like to highlight a few activities that are particularly noteworthy (in no particular order).

MASH successfully managed the administrative arrangements for the District President-Elect Training (PETS). The incoming DG, John Barnes, has expressed his satisfaction with administration of PETS and thanked those MASH members who were involved in the planning and implementation. They can be proud of a job well done.

MASH continues its participation in the Whitehorse Farmers' Market (WFM) as a member of both the Working Group and the Management Group. The WFM has (justifiably) earned a reputation amongst customers and stall holders as one of the larger and better organised Farmers' Markets in Victoria and all the Whitehorse Cluster Clubs and Rotaract can take considerable pride in this achievement. Profits from the WFM average about \$580 per market day

per Club and these profits are used for projects that benefit the Whitehorse Community.

The Profits from last financial year were not distributed because the WFM had only been in operation for seven months. This year MASH used \$2500 of our share of the profits together with a \$2500 District Simplified Grant from the Rotary Foundation to pay for the installation of three water tanks at the Alkira Centre in Box Hill. A further \$1000 was allocated to pay for some of the materials used in the Australia Day mini-Backyard Blitz at the Pawsey house in Gillard Street. The Pawsey House project arose at extremely short notice and MASH provided all but one of the Rotarians who, with Rotaracters, neighbours and tradesmen, laboured on the house from 0700 hours until the early hours of the following morning on most days or worked tirelessly with Sandy to provide over 500 meals during the weekend. To Sandy and all the MASH members involved my sincere thanks. You really made a difference to the lives of the Pawseys who have dedicated the last 45 years of their lives to helping those less fortunate.

Earlier in this Rotary Year I was honoured to represent MASH at the Black Tie Ball and present, to the Director of the Box Hill Institute, a cheque for \$1200 to provide ongoing support for the house for Homeless Youth Project. To date MASH has provided over \$19,000 towards this most worthwhile project: a commendable achievement for a Club that has been in existence for less than four years. The Mont Albert Festival (also known as the Hamilton Street Festival) was again organised in a most professional manner by David Winter and Greg Moran.

This festival gets better each year and provides an opportunity for all MASH members to become involved in this annual community-based fund raising event.

After most of the crowd had dispersed, the MASH members involved in loading the tables and chairs into Roger Coburn's truck were treated to some really GREAT music from the band: possibly the most memorable part of a terrific evening. To all involved and especially Greg and David, thank you most sincerely for a job well done.

No mention of fund raising would be complete without mentioning the sterling work undertaken by Graeme Battersby who quietly and efficiently organises the fortnightly Sausage Sizzles in Hamilton Street (and most other BBQ based MASH events). David Winter generously donates the bread and the onions and Graeme and two or three MASH members sell them every second Saturday morning. Graeme has perfected the 'double bounce' to check for correct cooking and has a set of regular customers. Thank you Graeme and all your helpers.

MASH has recently become involved in a relationship with the rural Rotary Club of Beaufort. A group of MASH members spent a weekend at Beaufort and we hosted a return visit over a weekend that coincided with the Whitehorse Farmers' Market. To date MASH has provided funding for advertising a Community Day and has provided baby clothes for distribution to new mothers in the district. This relationship is still developing and its value will undoubtedly increase over time.

Rural relationships have also been developed by several of the other Rotary Clubs in our Cluster. MASH was happy to become involved in a project managed by the Rotary Club of Box Hill Central and contribute towards the cost of a refrigerator that was presented to the Food Bank at Benalla by all the Cluster Presidents. MASH also assisted the Rotary Club of Box Hill Central with funding towards a Matching Grant for a Dam in Timor Leste'. Joint projects between cluster Clubs are being actively encouraged by the District management and provide an excellent means of leveraging the

resources of individual Clubs.

The Book-A-Rama has grown to the extent that we decided to extend it to two days and move to the Box Hill Town Hall. Again, the MASH members provided the labour required to load Roger Coburn's van that was used to transport the books to and from the venue. Jenny Coburn organised the day with her usual efficiency and our work was rewarded with a handsome profit. Well done to Jenny and Roger and all those who assisted.

MASH continues to be involved in INALA. We provide wool and are rewarded by beautifully colourful blankets and toys made by the residents and presented to us at afternoon tea. To Geraldine Battersby who organises these functions and the wool and knitting, thank you. The output benefits the eventual recipients and the residents of INALA also derive considerable satisfaction from the work they undertake.

Speaking of Geraldine, I should also thank her for her weekly emails reminding me to send her the RADAR articles. Geraldine assembles the articles and outputs the RADAR each week. If you think that getting articles each week is easy, just ask her. To Geraldine, thank you for a job well done.

The Primary Schools Speech Competition continues to gain strength and support from the local Primary Schools. The speeches given by the children range from the serious to the light hearted and reflect great credit on the children concerned. After listening to the speeches, I am sure I detected some budding barristers and politicians.

This year MASH sponsored Roger Short on a Group Study Exchange visit to the UK. The presentation his GSE team made to MASH on their return clearly indicated that they had all thoroughly enjoyed themselves and derived significant professional benefit from the trip. MASH was also involved in hosting the UK GSE team

when they visited Australia and I am sure that Leonie and Greg enjoyed the hosting experience as much as Sandy and I did.

I must also mention the work undertaken by Bev Foster as our Sergeant this year. Each week, Bev managed to find time to research and write up an interesting history of many of the first Rotary Clubs established in various countries. Thank you Bev. Your efforts have been appreciated even though your skill at producing favourable combinations of coins in the Heads and Tails was, from my point of view, less than satisfactory!

Finally, I must mention 'The Bike Ride'. The only way to describe this year's annual Bike Ride to Conference was "FANTASTIC". The 'old hands' referred to it as the best one in which they have participated. We had superb weather, the views (especially those over the top of Mount Hotham) were spectacular and the camaraderie was unbelievable. Knowing the organising team, I am confident that they have selected another memorable route to the Hobart Conference next year.

I would like to close by again, thanking all members of MASH for the support and opportunity you have given me. Being the President of MASH for the past year has been an honour and a privilege and I have always endeavoured to put the interests of MASH first in any work I have undertaken involving the Club. I know that you will give Roger the same level of support you gave me and I wish him all the best for an enjoyable forthcoming Rotary Year.

## Mick Willis

Mick Willis  
President 2007 - 2008



## MEMBERSHIP AND MARKETING

*Director :*

*Vice President Robyn Pearson*

The Membership and Marketing Committee comprised Nicole Osner, Robyn Pearson and Jenny Coburn and under this Committee, the Rotary Club of Mont Albert & Surrey Hills has continued to increase its membership. The club's membership history numerically is:

Chartered - October 2004 (28)

DATE	No. of Members
1 July 2005	28
1 July 2006	31
1 July 2007	32
31 May 2008	36

Our members at the beginning of the year were:

Geraldine Battersby (Charter)  
Graeme Battersby (Charter)  
Kevin Chewlun (April 2005)  
Jenny Coburn (Charter)  
Roger Coburn (Charter)  
Vanita Dahia (Charter)  
Tom Davison (June 2006)  
Jeremy Desmier (June 2007)  
Bev Foster (April 2006)  
Helen Godfrey (June 2007)  
Ern Hermeler (Charter)  
Andrew Janiak (Charter)  
Ann Keenan (April 2007)  
Tony Kuc (December 2005)  
Marilyn Lambert (October 2006)  
Cristy Monds (April 2006)  
Greg Moran (Charter)  
Leonie Moran (Charter)  
Loretta Murphy (October 2005)  
Murray Neilson (Charter)  
Nikki Novell (March 2007)  
Nicole Osner (Charter)  
Phil Pearson (Charter)  
Robyn Pearson (Charter)  
Della Reilly (Charter)  
Shia Smart (Charter)  
Gill Somers (Charter)  
Joe Somers (Charter)  
Anne Teese (May 2006)  
Rob Teese (May 2006)  
Mick Willis (April 2005)  
David Winter (Charter)

We are sorry to be losing Tom Davison, Cristy Monds and Nikki Novell on 30th June this year. Tom

has relocated to Canberra for employment. Cristy has moved to Rowville and will be transferring her membership. Nikki will be moving interstate to continue her vocation.

This year after commencing with 32 members (Frances Loke elected to revert to a 'Friend of MASH' and we have been delighted to welcome our new members:

*Nigel Cooper (August 2007)*

Project Leader/Operations Manager

*Rosemary Knight (April 2008)* Medical Administration

*Stephen Knight (April 2008)*

Medical Equipment Supplies

*Andreas Klieber (May 2008)*

Business Quality Manager

It is particularly pleasing that the five members inducted into MASH in 2006/2007 have all continued their membership and are active contributors.

### Mentoring

Our mentoring program is designed to assist new members gain knowledge about MASH in particular and Rotary in general. Each new member is assigned a mentor who is available to answer questions. Both the new member and mentor are given a sheet listing activities to be undertaken, including serving as a greeter, choosing a committee to serve on, giving a 'My Vocation' talk, attending a Service Project and District meetings, and joining in social activities.

Thank you to our mentors this year, Ern Hermeler, Joe Somers, Gill Somers and Shia Smart.

### Friends of Rotary

The Club has been active with nine people joining the Friends Program this year; David Brown, Peter Chisham, Paul Daly, Richard Forrester, Ann Greenslade, Anna Janiak, Frances Loke, Sue Posener, and Annie Wysham. David, Peter, Richard, Anna, Frances & Sue were all charter members of the club.

### Membership Growth

The club's projected membership at 30 June 2008 is 33 - a net growth of 1 member during the year, having started on 1 July 2007 with 32, a retention rate of 92%.

### Alumni

We were delighted to sponsor Roger Short as a Group Study Exchange team member to London District 1130 in September / October 2007. Roger's vocational highlight was visiting the 999 Call Response Centre. For him the cultural highlight was the team's personal tour of the Houses of Parliament by a Rotarian who is a restoration expert. Roger believes that GSE is a unique opportunity that provides invaluable cultural and vocational experience that may be practically applied to any aspect of life, be it professional or personal.

### Member Education and Rotary Information

*Co-Ordinator: Gill Somers*

At most meetings this year, members have been rostered to speak on the following topics:

- My Vocation
- Rotary Information
- Something You Don't Know About Me

These five-minute segments which have both educated and entertained members included:

### My Vocation

Gill Somers	Secondary Teacher
Ann Keenan	Insurance
Robyn Pearson	Office Admin
Nigel Cooper	Valuer
Cristy Monds	Best Chance

### Rotary Information

Nikki Novell RAWCS  
(Rotary Australia World Community Service)

Helen Godfrey RAM  
(Rotarians Against Malaria)

Andrew Janiak Interplast

Roger Coburn PETS  
(President Elect Training Seminar)

Marilyn Lambert  
World Peace Fellows

## Something You Don't Know About Me

- ◆ Joe Somers
- ◆ Tony Kuc
- ◆ Rob Teese
- ◆ Anne Teese
- ◆ Nigel Cooper
- ◆ Graeme Battersby

## Social Activities

*Co-Ordinator: Leonie Moran*

The role of Social Coordinator was established in the 2007/08 Rotary year and we got off to a flying start in July 07 with Yum Cha at The Gold Leaf Restaurant in Burwood. Approximately 22 members and friends enjoyed a deliciously different Sunday brunch.

The idea was to plan a social event every couple of months, but we found that MASH has such a busy social calendar, that sometimes this was hard to schedule. Our Birthday was just around the corner in October and yet another party was planned. We were fortunate to secure a booking at Fountains Restaurant at Box Hill Institute, where 45 members and friends celebrated MASH's third birthday in style.

Our rural relationship committee was busy planning a get together with the members of the Rotary Club of Beaufort for the Melbourne Cup long weekend in November. Several members of MASH traveled to Beaufort and were home hosted for the weekend. We visited the local market and steam rally and thoroughly enjoyed a BBQ at George & Maureen's home on the Saturday night: yet another social occasion for MASH.

On to Christmas, when a full contingent of MASH members, partners and friends enjoyed a wonderful evening at President Mick & Sandy's home. After a short break over the Christmas/New Year period, MASH members once again found an opportunity to party, this time to celebrate our first meeting for 2008. Several members and friends met at

Bluebell Hill Tennis Club for a BBQ, tennis and boules. A fine time was had by all.

Into 2008, planning was underway for a reciprocal visit by the Rotarians from Beaufort Rotary Club and the date was set for mid April. Our rural relationship committee once again did a splendid job of arranging everything, and a number of Rotarians were home hosted by the members of MASH. We enjoyed a lunch overlooking the Yarra and followed up with a wonderful evening BBQ at the Moran's home. We had a full contingent of around 40 members and friends attending.

In amongst all of these parties, MASH members have an opportunity to share lunch on the Last Friday of each Month. A suitable local restaurant or café is chosen and with many of our members home based, many members enjoy the opportunity to go out for lunch.

Lastly, MASH is in the enviable position of sharing a social dinner each and every week, after our business style meeting, at the Box Hill RSL. Most members come along to dinner and it is a great opportunity to relax and share a meal together. We are very fortunate indeed to have such a social club.

## MARKETING

**Club Bulletin "On The Radar" - Editor: Geraldine Battersby**

Thank you to Geraldine Battersby for preparing and editing "On The Radar" each week with occasional assistance from Jenny Coburn. The bulletin was circulated by email to members, guest speakers, Friends of MASH and others interested in the club's activities. OTR keeps members up to date with future events, rosters, guest speakers and activities arising from meetings. OTR also includes the President's piece, International Recognition, numerous photos, and a listing of projects to be started, projects in progress and those we have completed.

## Community Newsletter

*Editor: Leonie Moran*

The MASH NEWS community newsletter has been in production since 2005 and is distributed to the entire Mont Albert & Surrey Hills postcode 3127 area of approximately 7,500 households.

We have wonderful support from Kwik Kopy Burwood, who set and prepare the final copy for printing, Anna Burke MP (honorary member of MASH) for printing 8,000 copies and A-one Distribution who distribute on our behalf. All of these services are at no cost to the club, for which we are very grateful.

The MASH NEWS provides us with a vehicle to let the community know about Rotary and in particular the activities of their Local Rotary Club. We have produced two newsletters this year and hope to maintain a constant circulation of three per year in the future.



## Rosters:

*Co-Ordinator: Murray Neilson*

Thank you to Murray for arranging weekly rosters so that the club ran efficiently. Rostered jobs included chairperson, door and greeting, providing the Sergeant's prize, and acting as Radar Reporter.



## Weekly Program

Co-Ordinator: Robyn Pearson

### Guest Speakers 2007/2008

03/07/07	Mike Lally	Financial Planning
10/07/07	Joe & Gill Somers	Anecdotes of Egypt
17/07/07	Planning Meeting	
24/07/07	DG Dick Garner	Whitehorse Cluster meeting
31/07/07	SC Scott Stephens	Policing Youth in Box Hill
07/08/07	John Basarin	The Gallipoli Campaign
14/08/07	Dr Tom Davison	Dairy Industry in South America
21/08/07	DG Dick Garner	Official Visit
30/08/07	Primary Schools Speech Contest	
04/09/07	Mary-Ann Liethof	Polio: easy to catch, hard to live with
11/09/07	Ruth Bunyan	The International School Scene
	Three winners of Primary Schools Speech Contest	
18/09/07	Club Assembly	
25/09/07	Anna Burke	Life in Politics
02/10/07	Garth Symington	Adopt a Community
09/10/07	Andrew Janiak	Interplast
16/10/07	Megan Pearson	
23/10/07	MASH 3rd Birthday	
30/10/07	Liza Price	Running a Waste Wise Event
06/11/07	No meeting, Melbourne Cup	
13/11/07	Roger Short	Group Study Exchange in London
20/11/07	Club Assembly	
27/11/07	Dr Michael Rowe	Cardiac Disease
04/12/07	David Alexander	Water - Australia's Liquid Gold
11/12/07	Dr James Ogloff	Forensic Psychology
18/12/07	Christmas Function	
08/01/08	BBQ and Tennis	
15/01/08	Rotary Topics by members	
22/01/08	Joe Pierce	Woolstore Furniture
29/01/08	Ivan Pisarev	Ambassadorial Scholar
05/02/08	Barry Phillips	Whitehorse Men's Shed
12/02/08	Partsioglou family	Xocolatl Chocolate Shop
19/02/08	Club Forum	
26/02/08	GSE Team from London	
04/03/08	Geoff Conrau	Magician
11/03/08	Pat Mills	Lifegift: Organ Donation
18/03/08	Club Forum	
25/03/08	Sue Lockwood	Blackburn Lake 100 Years On
01/04/08	Elizabeth Walsh	Management and Inventory of Blood Products
08/04/08	No meeting	
12/04/08	Saturday Dinner RC Beaufort	
15/04/08	Club Forum	
22/04/08	Fiona Kerr	Bendigo Community Bank
	Anthony Yeates	
29/04/08	Matt Morris	Whiskey Ambassador
06/05/08	Adrian Champion	House for Homeless Youth Project
13/05/08	Tom Valenta	Living with Alzheimer's - a carer's journey
20/05/08	Club Clinic	
27/05/08	Sue Strahan	Equal Health - Overseas Aid Optometry
03/06/08	Stuart Williams	Louise Multicultural Community Centre

## SERVICE PROJECTS

### Director

*President Elect - Roger Coburn*

## EDUCATIONAL, LEADERSHIP & RECOGNITION PROJECTS

*Facilitator: Vanita Dahia*

### Primary Schools Speech Competition

*Project Manager: Tony Kuc*

The Primary Schools speech Competition was held in August, 2007 and hosted by Chatham Primary School. Held in the Library, the more intimate setting was very successful. This year, the committee instigated some small changes to improve the program including:

- ◆ Preparation & distribution of Information Bags on Rotary to all parents.
- ◆ Rotarian from RC MASH was MC of the evening.
- ◆ The order of the speakers was set prior to the event.
- ◆ Roberts McCubbin Primary and Wattle Park Primary joined the competition.

The competition winner was by Hayley Pollock from Surrey Hills Primary School with Harry Rimmer of Mont Albert Primary School coming second and Laura Collins of Chatham Primary School third.

## RYPEN

### Rotary Youth Program of Enrichment (RYPEN)

*Project Manager: Tony Kuc*

This year, the club sponsored two students Matthew Lincoln and Sarah van den Driesen from Box Hill Senior Secondary College to attend RYPEN held in May, 2008.

### Scholarships

*Project Manager: Phil Pearson*

The club again this year supported a student from the Professional Writing & Editing faculty of the Box Hill Institute with a scholarship for \$700.

### Shine On Awards

*Project Manager:  
Geraldine Battersby*

The club had pleasure in nominating two delightful candidates for Shine On Awards this year. Mark Capozzi from Alkira was nominated in the adult category and Kaitlyn Papworth



*Photo (Above) : Ern with Shine On Award Winners.*

from the Heatherwood School in the Under 21 category. The Shine On presentations were held this year at Wangaratta on 4<sup>th</sup> May with Geraldine & Graeme Battersby and Roger Coburn joining Meaghan Adams and the families of both Mark and Kaitlyn at the presentation function.

## Model United Nations Assembly (MUNA)

*Project Manager: Leonie Moran*

This year, the club initially sponsored two teams in the Model United Nations Assembly held at Parliament House on the weekend of 3<sup>rd</sup> & 4<sup>th</sup> May. Whilst the team from Box Hill Senior Secondary College withdrew, we were delighted to have as a part of the Rural Relationships Program with Beaufort, a team from Beaufort Secondary College. The Beaufort team of Melinda Holtkamp and Jacqueline Swadling represented France.

Congratulations to PP Leonie Moran for her excellent involvement on the District 9810 Model United Nations Assembly Committee and to Greg & Leonie for hosting one of the students over the MUNA Weekend.

Special thank you to Ian Ballantine, RC Bentleigh Moorabbin Central for the photographs.

## Secondary Schools Speech Competition

The Secondary Schools Speech competition is currently being re-developed and moved to a Calendar Year based competition, rather than Rotary year basis.

### Rotary Youth Leadership Awards

This year, the club has sponsored Mishen Dahia to attend RYLA that is being held in late June/July.



*Photo (left)  
Primary School Speech Night  
Participants and Winners*

## MEDICAL HEALTH & WELLBEING PROJECTS

*Facilitator: Marilyn Lambert*

### Bowelscan

*Project Manager: Marilyn Lambert*

MASH was involved in its second 'Bowelscan' program this year. With three pharmacies, we distributed and then collected returns for transfer to the Laboratory. This year, MASH was instrumental in the ARHRF District Committee ensuring an appropriate Risk Management Strategy was documented and implemented.

### Australian Rotary Health Research Fund (ARHRF)

In addition to the clubs involvement in Bowelscan, President Mick was actively involved in fund raising for the ARHRF through the Ride for Research Dollars – the Bike Ride to the Albury District Conference in March, 2008. A total of \$1,200.00 was raised.

### Alkira

*Project Manager: Roger Coburn*

Alkira with our primary contact, Meaghan Adams, has become a key part of MASH's community links. Meaghan has facilitated a significant relationship between Alkira and our Rotary Club and we are very appreciative of her commitment to both organisations. Projects with Alkira this year have included:

Funding for the provision and installation of water tanks for the Client's garden. This project was valued at \$4,990 with \$2,495 provided by The Rotary Foundation as a District Simplified Grant and \$2,495 from the MASH share of Whitehorse Farmers Market profits.

The Group Study Exchange Team from London, United Kingdom was taken on a tour of the Alkira facilities that provided them with an insight into the services provided to those in our community who

have disabilities.

MASH Members assisted with 'hands on services' with the 'bolts' fundraiser project for Alkira.

Nomination of Mark Capozzi for a Shine On Award.

Meaghan was able to assist with 'finding a home' for a Knitting Machine donated to the club by Len Brear.

We were pleased to be able to donate the woollies collected through our Winter Woollies project to the Alkira Opportunity Shop. This followed Eastern Emergency's advice that they did not wish to receive the clothing.

Alkira have been very supportive of our Rotary Club activities with significant sales of Mince Pies, distribution of Whitehorse Farmers Market Calendars to all clients and families and attending our club meetings on a regular basis. Roger Coburn was the MASH Liaison officer with Alkira.

### Inala

*Project Manager: Geraldine Battersby*

This year has seen a change in the management structure at Inala which has impacted on our Afternoon Teas held at Alawarra Hostel. The teas are now held in a smaller facility and despite the change, we have enjoyed hosting three afternoon teas for the residents who so enjoy seeing us. Special thank you to Geraldine for her organisation and to regulars Leonie, Jenny and Nikki and to the others who attend as they can.

We have continued to purchase and supply wool for the residents of Alawarra who have knitted amazing stocks of blankets and toys for the club to distribute. Beaufort have been the recipient of these, as have the Salvation Army. This project has all been achieved with expenditure of just \$202.

A special thank you to David Winter and Bread Street for the supply of food for the Afternoon Teas – Hot Cross Buns and Mince Pies.



*Photo: (above) A sample of some of the work by Inala Residents on display during an afternoon tea organized by members of MASH*



## COMMUNITY ASSISTANCE

*Facilitator: Joe Somers*

### Salvation Army

With member Nikki Novell based at the Salvation Army in Guildford Road, we have been pleased to be able to support her and the local community with a Sausage Sizzle at Surrey Carols.

The club collected for the Red Shield Appeal in May and at the commencement of the year funded the purchase of a Microwave and Urn for Nikki's Church.

### Rural Relationships

*Project Manager: Nicole Osner*

The Rural Relationships Program has been one of the highlights of this year for the club members. Having established a link with the Rotary Club of Beaufort, our first tentative step was to co-sponsor the cost of advertising a Community Family Day.

On the Melbourne Cup Weekend, ten members were hosted by Beaufort Rotarians. Nicole Osner, Jenny & Roger Coburn, Leonie Moran, Bev Foster, Helen Godfrey, Anne & Rob Teese, Shia Smart (& Flynn Smart) and Tony & Janelle Kuc with Geraldine & Graeme Battersby staying privately in Ballarat.

Our visit was scheduled around the Lake Goldsmith Steam Rally with a dinner hosted by George & Maureen Kirsanovs. We were home hosted by the Oddie, Pelletier, Ball, Pitt and Kirsanov families. Our visit to Beaufort heralded a change in the weather with extensive rain falling that weekend – nobody complained of the puddles which were in abundance!

During the year, the clubs were able to link together with toys from Inala being provided to new born babies in the Shire of Pyrenees, MASH provided IGA Vouchers facilitated and supplied by DG Dick Garner for distribution to needy families in the Beaufort region.

In April, we enjoyed the opportunity to 'return the favour' and home

hosted five couples – Ann & Harold Beer (hosted by Marilyn & John Lambert), Rod Pelletier & Kate Blood (hosted by Roger & Jenny Coburn), Sandy & Jeanette Troop (Hosted by Vanita Dahia), Kathy & Ian Pitt (hosted by Greg & Leonie Moran), George & Maureen Kirsanovs (hosted by Joe & Gill Somers).

The visit included a visit to the Whitehorse Farmers Market on Sunday, a dinner at the home of Leonie & Greg Moran on Saturday evening at which we inducted two new members – Rosemary & Stephen Knight. Some of the men enjoyed a 'drive' with John Lambert early on Sunday – seems Harold will always love his cars!

Finally, MASH has had the pleasure of nominating a team from Beaufort Secondary College to attend MUNA this year and we have sold raffle tickets for the Beaufort Art Show.

All in all, the developing relationship

### House for Homeless Youth

During the year, we donated \$1,200 at the Box Hill Institute Black Tie Ball for the new house. We have added a further \$4,000 to that figure for the 2007/2008 year. The funds are raised from the clubs Meeting Monies. The total we have contributed since the charter of the club in October, 2004 is now over \$19,000.

### Pawsey Home Working Bee & Makeover

*Project Manager: Mick Willis*

Following a request from James Bawden, a young builder/carpenter, President Mick and a number of MASH members, neighbours, family and Rotaractors joined with other Rotarians to assist the Pawsey's, a couple who have fostered many children over the last 45 years.

The project resulted in a delightful back yard for the children together with much publicity from Channel 9's



*Photo: The Beaufort MASH Group*

with Beaufort has been one of the real highlights for our club members and one everyone wants it to continue to grow.

A very special thank you to Nicole Osner and to Anne Teese for stepping in to assist in the organisation of the MASH Hosting Weekend.

a Current Affair that featured the project the following week.

Additionally, MASH donated \$1,000 from its Farmers Market funds towards the costs of this project. A special thank you must go to all the MASH members who assisted Sandy Willis in preparing and serving over 500 meals during the weekend of the project.

## Whitehorse Rotaract

This year, Jenny Coburn has been the Convenor of the Australasian District Rotaract Representatives Training Seminar and as a result of this, Jenny will be the MASH Contact for Rotaract as we move into 2008/09.

There has not been extensive interaction with Rotaract, save for the Whitehorse Farmers Market in 2007/8 and the Pawsey Home Makeover.

## Winter Woollies

*Project Manager: Anne Teese*

The club held its Annual Winter Woollies collection in conjunction with the Book-A-Rama in August.

Unfortunately, the format did not work as well as previously. This year, we were unable to donate the blankets and clothing to Eastern Emergency Relief Network and we were pleased that Alkira were happy to take the goods collected.

## Polio Support

In July, 2007, the Australian press advised that a case of polio had been diagnosed here in Melbourne (*or more accurately, in Box Hill*).

In early August, Jenny Coburn was contacted to advise that the patient with polio was in need of support at the Box Hill Hospital. Jenny took on this role and visited Zaheer Ahmed Kahn, a young Pakistani student studying at Holmesglen College.

During Zak's stay in an Isolation Ward at the Box Hill Hospital, the RC MASH Board agreed that it would fund up to \$200 for clothing or other needs. However, these funds were not called upon.

Daily visits to Zak provided daily newspapers, books, clothing, etc. and news of what was happening in the world outside.

Special thanks go to Helen Godfrey for her support of a computer game for Zak.

Upon release from hospital, Zak attempted to return to his studies, however was unable to do so as too

much of the semester had passed. He returned to Pakistan where he spent time volunteering with Rtn Jenny Horton, an Australian nurse working for the World Health Organisation in Pakistan.

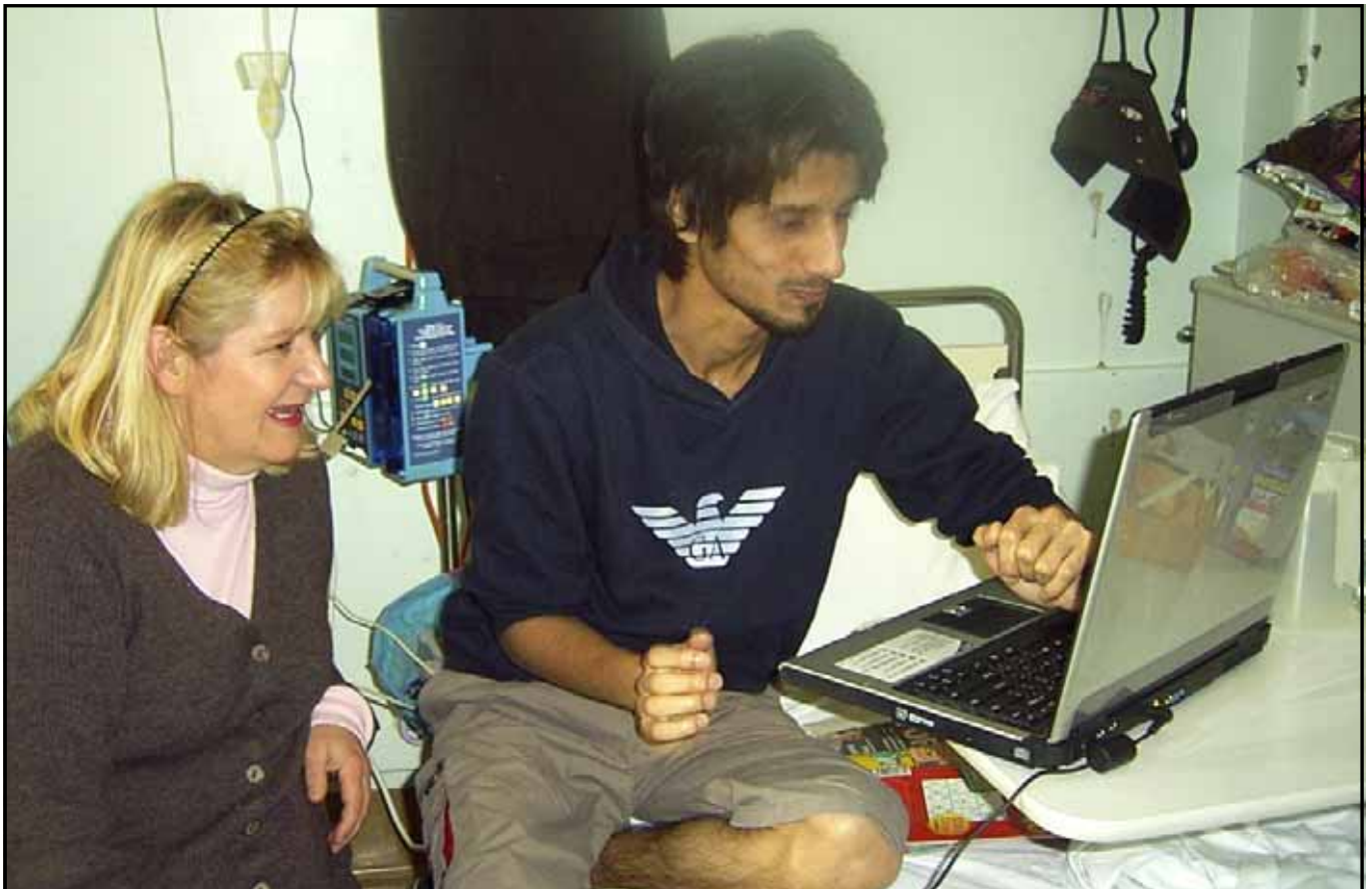
This was to change Zak's whole outlook on both his life and career. His studies in Human Resource Management have now evolved into the desire to study Public Health, so he can work to improve the lives of those in his homeland.

He has recently arranged to change his studies to Deakin University – to focus on the area of Public Health.

Zak has visited our club on a number of occasions and has spoken at the District 9780 District Assembly and the Australian Rotaract Leaders Training Seminar on his experiences.

## Other Community Organisations We Support

This year, we have made contributions to DEBRAA (\$1,000) and the Louise Multicultural Centre (\$500, funded from Farmers Market)



*Photo: (Above) Jenny on one of her visits to Zak at Box Hill*





*Photo: MASH's Backyard Blitz at the Pawseys Home*



*Photo: The Channel 9 Crew at the Home*

## **INTERNATIONAL AID**

*Facilitator: Ann Keenan*

### **Birthing Kits**

*Project Manager: Mick Willis*

President Mick has continued to gather the various components for the Birthing Kits.

Stephen Knight has been able to source one of the key items and we look forward to this project being finalised either prior to the end of the year or early in 2009.

### **ShelterBox**

*Project Manager: Ann Keenan*

The Rotarians of our club are committed to supporting this amazing project. With disasters around the world continuing with Burma and the recent earthquake in China, the need for support to replenish the stocks of Shelter Boxes is vital. Our club has purchased two Shelter Boxes this year.

## **Wheelchairs For Kids**

This year, we have supported this project with a contribution of \$500, adding to our contributions in previous years.

### **Stamps**

*Plumpy Nuts in Kenya*

Our club collects stamps from a variety of sources and prepares these for the District Stamp Fund. This year, the monies raised by the District will all be used to fund 'Plumpy Nuts' in Kenya.

## **Rotary Australia World Community Service (RAWCS)**

President Mick has continued to serve as the Chair of the District 9810 RAWCS Committee. \$100 was donated to RAWCS administration costs, some of this contributed by MASH members' donations.

MASH has supported a number of RAWCS projects, particularly Donations In Kind, Rotarians Against Malaria and Safe Water Saves Lives.

In September 2007, Mick visited Vanuatu to complete the electrical fit out of a Family unit and a chapel at the Vila Central Hospital and in July 2008, he will be a member of a Stones Corner Rotary Club RAWCS team installing a water system in the Solomon Islands.

## **Donations In Kind**

The club has donated \$500 towards Donations In Kind for Shipping Costs, as this is traditionally an area that is always short of funds.

## **Rotarians Against Malaria**

Rotarians Against Malaria has also been funded this year with the club again donating \$1,000 towards the purchase of Malaria Nets.

## **Safe Water Saves Lives**

District 9810 established a combined project to fund the purchase of a Utility that can be used to transport manpower and materials used in building tanks. MASH was pleased to contribute \$400.00 towards the cost of the utility.

## **Draw A Child's Smile**

*Finalising the 2005/2006 District 9810 Project*

Following an amazing pencil and crayons collection by PDG Philip & Carol Hedley, support was requested towards the funding of the shipping of the goods. MASH contributed \$100 towards this project.

## **INTERNATIONAL MEDICAL PROGRAMS**

*Facilitator: Loretta Murphy*

### **Rotary Oceania Medical Aid For Children (ROMAC)**

The club has again donated \$500 to ROMAC this year to assist with their ongoing programs.

### **Interplast**

The club has again donated \$500 to Interplast to further their work.

### **Operation Cleft**

MASH continues to support Operation Cleft, commenced by our Sponsor Club – Box Hill Central.

The MASH donation of \$1,000 was presented at the Launch of the Operation Cleft DVD in May. Additionally, Jenny & Roger Coburn have had a collection tin in their store and this has collected \$153 plus an additional three sponsorships have been generated – totalling \$450.

## FUND RAISING PROJECTS

Director – Tony Kuc

Project	Amount Raised for MASH	Amount for Other Organisation	Other Organisation	Coordinator
Sausage Sizzles (To 30/4/08)	\$ 3,211.00			Graeme Battersby
Hamilton Street Festival	\$ 4,842.00			Greg Moran
Christmas Hampers	\$ 942.00			Leonie Moran
Book-A-Rama	\$ 2,288.00			Jenny Coburn
Mince Pies	\$ 3,654.00	\$ 747.00	The Rotary Foundation	Shia Smart
Hot Cross Buns	\$ 948.00	\$ 237.00	The Rotary Foundation Polio Eradication	Shia Smart
Christmas Cakes & Puddings	\$ 354.60			Helen Godfrey
Sergeant Heads & Tails	\$ 983.00			Bev Foster
Christmas Cards (For ARHRF)	\$ 200.00			Nicole Owner
Donations	\$ 20.00			From Inala
Interest Income (Nett)	\$ 656.00			
<b>Total</b>	<b>\$18,098.60</b>	<b>\$ 984.00</b>		

### Whitehorse Farmers' Market

*Project Manager: Mick Willis*

The Whitehorse Farmers' Market continues to be (justifiably) held in high regard by both stall holders and patrons as one of the better managed and amongst the largest farmers' Markets in the State. The profit from this market is designated to be spent on projects benefiting the Whitehorse Community.

The MASH share of the profit to June 2007, amounting to \$3974.25, was not distributed. The net MASH share of the profit for the current financial year to the end of December was an additional \$4174.80 which averages about \$580 per market day.

### Sausage Sizzles

*Project Manager: Graeme Battersby*

This year, we have conducted Sausage Sizzles on a regular fortnightly basis with an average profit of about \$200 each fortnight – totalling over \$3,000 to date.

A special thank you goes to Graeme Battersby for his management of this project and to Geraldine for her assistance also. To the team of regulars at the Sausage Sizzle – thank you!

To Roger and Jenny for provision of the BBQ each time and to David Winter for his generous provision of bread and onions for every sizzle – we say a very big thank you.



*Photo: Hard at Work at the Sausage Sizzle Outside Bread Street*

### Village Festival

*Project Manager: Greg Moran*

The Rotary Club of Mont Albert & Surrey Hills along with the Mont Albert Village Traders held the Village Festival including the "Feast in the Street" on Friday 30 November; a highlight of the Village's year. The Festival started at 4 pm with free rides for the children, varied market stalls, kids competitions, school choirs, sausage sizzle, a Gelati van and, of course, an early visit by Santa! A band played during the feast and continued to provide entertainment during the night until close at around 10:30pm. The event raised a net \$4,842.

### Christmas Hampers

*Project Manager: Leonie Moran*

For our third year, we enjoyed a great day of packing hampers and enjoying the camaraderie that comes from this project at Christmas time. This year, we packed the hampers at Leonie &



For everyone who supported our Hampers again this year – a special thank you. A total of \$942 was raised from this project.

### **Mince Pies**

*Project Manager: Shia Smart*

The committee comprised of Shia Smart and Jenny Coburn with

Smart, Jenny Coburn, Helen Godfrey, Nigel Cooper, Robyn Pearson, Kevin Chewlun and David Winter.



*Photo: MASH Memembers packing our Christmas Hampers*

### **Book-A-Rama**

*Project Manager: Jenny Coburn*

We held one Book-A-Rama this year at the Box Hill Lower Town Hall on 13 & 14 October. The venue was excellent with lots of space and trestles all provided. We were able to set up on Friday evening and ran through all Saturday and Sunday. We applied for a Grant for the Town Hall and received a partial grant, not the full cost, which has meant our funds of net \$2,288 will be reduced by a further estimate of \$400.

This year, Helen Godfrey was very proactive and developed a Sandwich Board in which she paraded in the company of

M u r r a y  
N e i l s o n  
handing our  
fliers on the  
day. During  
the past year,  
we have had  
flyers printed  
to encourage  
the collection  
of books.



The date set for the 2008/9 sale is 16 and 17 August.

numerous helpers in regards to baking/packing and deliveries. We sold over 500 dozen Mince Pies, with The Rotary Foundation receiving \$747.00 and MASH making a profit of \$3,654. Special thanks again to David Winter and his team at Bread Street Bakeries, Kevin Chewlun at Kwik Kopy for all the labels and for Jenny who took over when Shia had to go to hospital rather suddenly.

This year we tried a couple of new ideas – one was the Corporate Market and we successfully sold 135 dozen to OAMPS Insurers (thank you to Ann Keenan). These pies were boxed and then placed into small white gift bags for the recipients. This appears to have worked well and is a model we should aim to develop on next year – thank you to Leonie for sourcing the bags for this opportunity.

Secondly, the idea of taking Mince Pies to clubs on a buy/return basis was tried and worked very well at Manningham. We feel this is also worth exploring further.

### **Hot Cross Buns**

*Project Manager: Shia Smart*

The committee comprised of Shia

We sold 79 dozen Hot Cross Buns raising \$1,185, of which the Foundation's Polio Eradication Fund received \$237 and MASH \$948.00. We had seven other clubs participate. We have decided to continue with Hot Cross Buns until such a time as another fundraising activity comes along (we are still looking for a club signature fundraising event) but try to work smarter not harder. A special thank you to David Winter and his team at Bread Street Bakeries as he fully donates the Hot Cross Buns.

### **Christmas Cakes & Puddings**

*Project Manager: Helen Godfrey*

This year, we again participated in the RC Nunawading Christmas Cakes & Plum Puddings Fund Raising Project. Unfortunately, the lack of signage with the boxes of product supplied made them difficult to sell at Bread Street Bakery.

At this stage, we have 136 cakes and 22 puddings (total of 158) in stock ready for next year.

Surplus from Sale of Puddings this year was \$354.60

### **Sergeant Heads & Tails**

The Club continues to hold a weekly fund raiser through Heads & Tails conducted by the Sergeant. This has raised a total of \$983.00 (until 5 May 2008). All members contribute to this through the provision of a prize on a rostered basis.

The funds raised from the Heads & Tails are allocated to the MASH contribution to the Rotary Foundation.

### **Other Income**

The club also sold the Christmas Cards it receives from the Australian Rotary Health Research Fund totaling \$200 gross. A donation was received from Inala of \$20 and net interest on the Fund Raising Account was \$656.

## FINANCIAL STATEMENTS 2007-2008

*Treasurer – Cristy Monds*

The Financial Statement for MASH for the period 2007-2008 financial year; the fourth Financial Statement since the establishment of our Club, based on the balances as at the 7 June 2008 are attached.

Total reserves in the Administration account now stand at \$752, the term deposits at \$10,691 (combined below into one "Admin Account") and the Fundraising account at \$12,231. The balance for the Fundraising account will increase before the 30 June 2008 due to further income contribution from our Hamilton Street Sausage Sizzle fundraiser and our Sergeant's fund. The balance in the Administration account will also increase due to our weekly meeting funds.

The overall deficit currently showing for the year is \$374; comprising a surplus in the Administration Account of \$2,123 and a deficit in the Fundraising Account of \$2,497. By the end of financial year we should be closer to break even, due to income between the writing of this report and the 30<sup>th</sup> June 2008.

Details by account are shown in the following tables:

Bank Account as at 7Jun08	ADMIN	FUND	TOTAL
Reconciled Community Bank Account	\$11,393.29	\$12,130.99	\$23,524.28
Petty Cash	\$50.00	\$100.00	\$150.00
<b>Closing Bank Balances</b>	<b>\$11,443.29</b>	<b>\$12,230.99</b>	<b>\$23,674.28</b>
Funds at Beginning of Financial Year	\$9,319.89	\$14,728.40	\$24,048.29
<b>Change +/- (-)</b>	<b>\$2,123.40</b>	<b>(\$2,497.41)</b>	<b>(\$374.01)</b>

### Breakdown of Admin Account:

	Chq Account	Term Deposit	Total
<b>Bank deposits</b>			
Account Balance	\$702.34	\$10,690.95	\$11,393.29
Petty Cash	\$50.00	\$0.00	\$50.00
<b>Total</b>	<b>\$752.34</b>	<b>\$10,690.95</b>	<b>\$11,443.29</b>
Bank at beginning	\$4,195.78	\$5,124.11	\$9,319.89
Change	(\$3,443.44)	\$5,566.84	\$2,123.40
<b>Bank at end</b>	<b>\$752.34</b>	<b>\$10,690.95</b>	<b>\$11,443.29</b>

The overall position of our Club is currently stable.

### *House for Homeless Youth Project*

Our club has an on-going arrangement with the Box Hill Institute of TAFE (BHI) whereby in consideration for allowing us to hold our meetings in their premises, we allocate a majority of our meeting monies to the BHI House for Homeless Youth (HFHY) project. During 2007/2008 we have made total donations to HFHY project totalling \$5,200.

### *Farmers Market*

Outlined below are the details for the MASH share of the Farmers Market Profits. These funds are held in the Farmer's Market bank accounts and drawn as needed to fund Community Projects in the Whitehorse area.

### Income 2005/2008

MASH Share of Profits to 30 June 2007	\$3974.25
MASH Share of Profits to 31 December 2007	\$4174.80
<b>Total MASH Share of Profits</b>	<b>\$8149.05</b>

### *Distribution of MASH Share of Profits*

Alkira	\$2495.00
Pawsey House Project	\$1000.00
Louise Multi-Cultural Centre (8Jun08)	\$500.00
<b>Total</b>	<b>\$3995.00</b>

**Net Available for Distribution** **\$4154.05**

### *Distribution of Funds Raised*

The table below shows the beneficiaries of the Rotary Club of Mont Albert and Surrey Hills fundraising activities during the 2007/08 year.

<b>ENTITY</b>	<b>FUNDS</b>
Alkira (Funds WFM –MG)	\$4,990.00
ARHRF	\$1,264.00
BHI Scholarship	\$700.00
DEBRAA	\$1,000.00
Donation in Kind	\$500.00
Draw a Childs Smile	\$100.00
Foundation – RC MASH	\$4,483.00
Foundation on behalf of other Rotary Clubs	\$555.00
GSE	\$300.00
House for Homeless Youth – BHI	\$5,200.00
Inala	\$202.00
Interplast	\$500.00
Louise Multi Cultural Centre (Funds from WFM)	\$500.00
MND Assoc.	\$1,000.00
MG Farm Project Nebal (Host RC Healesville)	\$750.00
MG PNG Water RVBHC	\$300.00
MG Water Project (Sponsor RC Glen Waverley)	\$100.00
MUNA	\$940.00
Operation Cleft	\$1,000.00
Pawsey Foster House (Funds WFM)	\$1,000.00
Polio Eradication Fund	\$123.00
Polio Eradication Fund on behalf of other Rotary Clubs	\$114.00
Rotarians Against Malaria (RAM)	\$1,000.00
RAWCS	\$100.00
ROMAC	\$500.00
RYLA	\$550.00
RYPEN	\$300.00
ShelterBox	\$2,400.00
SWSL Vehicle	\$400.00
Wheelchair for Kids	\$500.00
<b>Total</b>	<b>\$31,371.00</b>



## PROFIT & LOSS STATEMENT for FUNDRAISING ACCOUNT – 7Jun08

### FUND RAISING ACCOUNT

#### INCOME

	2007/08	2006/07
Appeal for Tsunami	\$0.00	\$238.80
Book Sale	\$2,426.40	\$3,008.90
Christmas Cards	\$200.00	\$200.00
Deposit Refund (Red faces Hall)	\$0.00	\$300.00
District Simplified grant	\$2,495.00	\$997.57
Donation for MA Fair (HFHY)	\$0.00	\$2,617.20
Donations Miscellaneous	\$0.00	\$1,090.25
Emergency Medical Books	\$98.30	\$297.15
Hamper	\$3,335.84	\$4,470.00
Hot Cross Buns	\$1,185.00	\$3,885.00
Inala	\$20.00	\$0.00
Interest Income	\$798.84	\$657.48
Mince Pies	\$6,728.25	\$2,789.90
Mont Albert Festival	\$8,278.25	\$1,784.40
Plum Puddings	\$1,937.65	\$1,224.70
RAWCS Stickers	\$34.00	\$24.00
Raffle Changeover	\$0.00	\$635.00
Raffle	\$44.00	\$0.00
RDU Commission	\$0.00	\$444.81
Red Faces	\$0.00	\$7,328.30
Sausage Sizzles	\$3,457.80	\$6,526.25
Sergeants Fines	\$1,076.00	\$1,158.55
Survey Research	\$0.00	\$210.00
Wheelchair for Kids	\$0.00	\$300.00

## FUND RAISING ACCOUNT

OUTGOING	2007/08	2006/07
Alkira	\$2,495.00	\$1,090.93
Bank Fees	\$66.85	\$72.45
Book sale	\$138.13	\$330.26
Brenda Books	\$0.00	\$900.00
Christmas Cards and Cakes	\$3,507.34	\$1,189.00
Contribution to ARHRF	\$1,044.00	\$1,727.14
Contribution to The Rotary Foundation	\$4,738.00	\$5,048.65
DEBRAA VIC	\$1,000.00	\$1,000.00
Donation in Kind	\$500.00	\$0.00
Draw a Childs Smile	\$100.00	\$0.00
Drought Relief Project	\$0.00	\$2,000.00
Emergency Medical Books	\$0.00	\$250.00
Eastern Emergency	\$0.00	\$500.00
GSE Sponsor	\$300.00	\$0.00
GST Payable	\$0.00	\$209.00
Hamper	\$2,394.45	\$2,056.99
MG Farm Project RC Healesville	\$750.00	\$0.00
House for Homeless Youth	\$0.00	\$2,617.00
Inala	\$201.88	\$413.85
Interplast	\$500.00	\$500.00
International Committee	\$0.00	\$642.73
Knox Scope Centre	\$0.00	\$200.00
Mince Pies	\$3,073.80	\$88.00
Mont Albert Festival	\$3,436.25	\$344.00
MND Association	\$1,000.00	\$1,000.00
MUNA	\$940.00	\$0.00
Operation Cleft	\$1,000.00	\$1,000.00
Polio Eradication Fund	\$237.00	\$0.00
PNG Water (Box Hill Central)	\$300.00	\$1,000.00
Postage	\$0.00	\$0.00
RAWCS	\$0.00	\$50.00
Rotarians Against Malaria	\$1,000.00	\$1,000.00
Red Faces	\$0.00	\$4,768.35
ROMAC	\$500.00	\$500.00
Salvation Army	\$92.50	\$605.00
ShelterBox	\$2,400.00	\$2,400.00
Sausage Sizzles	\$86.64	\$680.48
Speech Competitions Expenses	\$260.90	\$351.98
Sponsorship – BHI	\$700.00	\$700.00
Sponsorship – RYLA	\$550.00	\$0.00
Sponsorship – RYPEN	\$300.00	\$300.00
SWSL Vehicle	\$400.00	\$0.00
Water Project (RC Glen Waverley)	\$100.00	\$960.00
Wheelchair for Kids	\$500.00	\$600.00
<b>TOTAL OUTGOING</b>	<b>\$34,612.74</b>	<b>\$37,095.81</b>
<b>OPERATING PROFIT/LOSS 2006/07</b>	<b>(\$2,497.41)</b>	<b>\$3,092.45</b>

## PROFIT & LOSS STATEMENT FOR ADMINISTRATION ACCOUNT – 30May08

CHEQUE ACCOUNT	2007/08	2006/07
<b>INCOME</b>		
Centurion Fund Contributions by Members	\$0.00	\$400.00
Centurion Fund Contributions by Members in 2007/08	\$100.00	\$200.00
Changeover Dinner	\$502.50	\$3,598.50
Christmas Dinner	\$431.00	\$230.00
Club Shirts/Badges	\$109.00	\$145.20
Cluster Meeting	\$400.00	\$0.00
Credit card fees	\$0.00	\$9.00
Conference Fees	\$0.00	\$360.00
HFHY Black Tie Gala	\$720.00	\$0.00
Function – MASH Birthday	\$1,000.00	\$877.50
Function – RC Joint Dinner	\$0.00	\$768.00
Function – RC Box Hill 50 <sup>th</sup>	\$0.00	\$600.00
Farmers Market Loan Repayment	\$0.00	\$1,000.00
Friends of Rotary Fees	\$450.00	\$350.00
GSE Dinner	\$480.00	\$0.00
GST In	\$0.00	\$493.00
Matching Grant Contribution (Brenda Books)	\$0.00	\$1,000.00
Meeting Monies	\$5,514.60	\$4,861.55
Meeting Change Over Dinner Money	\$676.00	\$0.00
Members Joining Fees	\$250.00	\$250.00
Members Subscriptions	\$8,020.83	\$7,460.00
PETS	\$650.00	\$0.00
Social Functions	\$15.00	\$0.00
Sponsorship Income – Community Newsletter	\$0.00	\$100.00
Incorrect Deposit	\$261.65	\$0.00
<b>TOTAL INCOME</b>	<b>\$19,580.58</b>	<b>\$22,702.75</b>

CHEQUE ACCOUNT	2007/08	2006/07
<b>OUTGOING</b>		
4 Way Speech Competition Expenses	\$14.40	\$0.00
Advertising Costs	\$105.74	\$90.00
ARHRF	\$220.00	\$230.00
Aust Rotary Foundation Trust	\$300.00	\$400.00
Badges	\$263.90	\$158.84
Bank Charges	\$9.76	\$4.20
Birthday Dinner MASH	\$800.00	\$725.00
Changeover Costs	\$0.00	\$3,637.00
Cluster Group Meeting Expenses	\$400.00	\$646.00
Conference Costs	\$0.00	\$360.00
District 9810 Assembly Fees	\$238.00	\$238.00
District 9810 Training Program Fees	\$180.00	\$0.00
Donation to BHI – HFHY	\$5,200.00	\$4,000.00
Farmers Market Loan	\$0.00	\$1,000.00
Functions – RC Dinners	\$2,069.15	\$1,385.00
Gifts	\$86.60	\$124.95
Matching Grants Outgo (Brenda Books)	\$0.00	\$1,000.00
Merchant Fees	\$133.08	\$106.06
New Member Kits	\$0.00	\$50.00
PETS	\$780.00	\$130.00
Post Office Box Rental	\$70.00	\$65.00
RAWCS	\$100.00	\$0.00
RI district 9810 Levy	\$3,134.00	\$2,511.00
RI Fees	\$2,067.10	\$2,222.10
Rotary Down Under Levy	\$1,535.49	\$1,465.58
Rotary Supplies	\$0.00	\$58.31
RSL Rental	\$56.80	\$35.00
Website Expenses	\$75.00	\$0.00
Transfers	\$5,075.00	\$0.00
Incorrectly Paid in – reimburse	\$110.00	\$0.00
<b>TOTAL OUTGOING</b>	<b>\$23,024.02</b>	<b>\$20,642.04</b>

*\*Please note 'Transfers' refer to the transfer of funds over to our 'Term Deposit' funds*

## THE ROTARY FOUNDATION & ON TO CONFERENCE

*Director:*

**Immediate Past President  
Ern Hermeler**

### GRANTS

#### *District Designated Funds*

This year DG Dick Garner allocated US\$750 of the district's designated funds to be used by each club in the district on projects of interest to that particular Club. We elected to direct our allocation to the Polio Eradication program to the Polio Partners Fund which is matched by Rotary Foundation on the basis of 50 cents to the dollar which in turn will be matched by the Bill Gates Foundation on a dollar for dollar basis.

#### *District Simplified Grant*

Once again this year, MASH was able to assist The Alkira Centre with the purchase and installation of water tank for their garden project for the clients of the Centre.

We funded \$ 4990 which was made up of Club funds of \$2495 and a grant from District Foundation through the District Designated Funds of \$2495. As the beneficiaries are located in the Whitehorse Council area we utilised the funds that had accumulated from the Whitehorse Farmer's Market Project. Alkira also assisted with arranging media exposure in the local press.

#### *Matching Grants*

The project promoted by the Rotary Club of Healesville started out as a pig farming venture but due to difficulties experienced in that industry, in Nepal, it has been changed to organic vegetable farming. The Rotary Club of Kathmandu in Nepal is the International host Club with the RC of Healesville being the Australian host. Twelve Clubs in our district have allocated their US\$750 of District Designated Funds to the project Total US\$9000 with MASH contributing A\$750 of club funds.

#### *Other Matching Grants*

Rotary Club of Box Hill Central – PNG Water\$300

Rotary Club of Croydon  
Water Project \$100

#### *Matching Grant From Last Year*

The Brenda Books matching grant undertaken by the Club last year that raised US\$32962 was approved June 2007 and funds paid to South Africa in December 2007 by Rotary International Foundation, is progressing well with books now printed in several local languages and about to be distributed in the near future. We have been in contact and are told they (RC Grahamstown Sunset) are very excited about the developments and we should be getting a more comprehensive report shortly.

## GROUP STUDY EXCHANGE

### *Outward Exchange September 2007*

We were delighted when our nominated candidate Roger Short was selected in April 2007 and set off in September 2007 for London. Roger has presented at our Club on his return and it was quite clear that the Team acquitted themselves very well and the experience was fantastic. Roger again made the club proud with his contribution at District Conference in March 2008. Well done Roger.

### *Inward Exchange February 2008*

The incoming Group Study Exchange Team arrived in Melbourne 9 February 2008 from District 1130 London. MASH hosted the team for the day on 26 February and members Greg & Leonie Moran and Mick & Sandy Willis home hosted two team members for a week starting on 24 February 2008.



*Photo: Australian GSE Team with  
MASH Sponsored Team Member  
Roger Short*

## VISITING TEAM

### *Team Leader*

Past President of Rotary Club  
Paddington, London  
Mac Purcell 67,  
Director of Office Supply Company

### *Team Members*

Chris Reed, 26  
CEO Volunteer Centre,  
City of Westminster

Ceri Evans, 29  
Chartered Quantity Surveyor

Balvinder Dhoofer-Sagoo, 28  
Legal Advisor to the Law Courts

Zoe Harris, 27  
Detective Inspector,  
Metropolitan Police

### *Program for the day:*

8:30 am

Meet the team at allocated place.

9:00 am

Surrey Sculpture Studio,  
Graeme Foote

10:30 am

Coffee at Xocolat Maling Road

11:30 am

Alkira Centre, Megan Adams  
Light Lunch as guests of Alkira Centre

2:00pm

Whitehorse City Council  
Cr Sharon Ellis

Box Hill Town Hall,  
Whitehorse Rd,  
Afternoon Tea as guests of  
Whitehorse City Council

4:00 pm

MASH team host visitors at home.

7:00 pm

MASH Club meeting BHI

8:00 pm Dinner at RSL Box Hill

The visiting team presented to the club using the plan of the London Underground rail system as a guide that provided a meaningful yardstick to track their daily routines in the Greater City of London. After the meeting comment was made on our unusual meeting format that was most complimentary.





*Photo: (Above) The English Group Study Exchange Team at our weekly meeting*

## GIVING TO THE ROTARY FOUNDATION

In summary the Club's Foundation giving is as follows:

### *"Sergeants "Heads & Tails"*

The Sergeants collection from heads & tails is included in the club's contribution to The Rotary Foundation and as at 5May 2008 the figure was \$983-00. The full year figure for 2006/7 was \$1159-00

Club Giving	\$4000
Mince Pies	<u>\$738</u>

\$4738

Matching Grant RC Healesville	
----------------------------------	--

\$750

### *Centurion Fund*

10 members of the club contributed to the fund amounting to \$1000 (Last Year \$800)

Centurion Fund	\$5438
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\$1000

### *Club Rotary Giving to Foundation*

The Board approved a contribution of \$4000 (last Year \$3500) to Rotary's Charity of Choice. In addition to this, the club directed \$738 to Foundation for our Christmas Mince Pies sales.

Total \$6438

I take this opportunity to thank the many members that have assisted on so many of the Foundation programs in making it happen for our great Rotary

### *Polio Eradication*

Besides the District Designated Fund contribution of US\$750 the club also directed funds from our Hot Cross Buns \$237.

**DISTRICT 9810,  
26<sup>TH</sup> ANNUAL CONFERENCE  
ALBURY, NSW, MARCH 7-10, 2008.**

The theme for the conference was **"Pushing the Boundaries"** which I believe was achieved on all fronts. The MASH team consisted of PDG Jenny Coburn, PE Roger Coburn, President Mick Willis, PP Leonie Moran, PP Ern Hermeler and Rtn Tom Davison with Mick's wife Sandy and Rtn Bev Foster joining the group on Saturday for certain functions during the conference.

The accommodation at the Chifley was splendid and only one block from the Conference Centre.

The conference was held over the Labour Day long weekend in Victoria which enabled a number of Rotarians to travel up on the Saturday morning with conference beginning at 12 noon with the Bike Riders arriving at 10 –30 am also giving them time to change for the BBQ lunch on the lawns in front of the Civic Centre.

Our President Mick accompanied the riders all the way and raised approximately \$50000 over their journey. Also congratulations to Mick in raising personal sponsorship of \$1200 well done Mick.

The conference opened with the usual Parade of Flags, Roll Call and opening address by the Rotary International President's Personal Representative, Dr Monty Audenart of the Rotary Club of Red Deer East, Alberta, Canada.

In summary the thrust of the message was "There is a power in people and there is nothing we cannot achieve when we work together" "Rotary is not a weekly meeting, it is a way of life" "When people see what we do they will want to join" The second session included our PDG Jenny Coburn presenting on Generations- "Are Our Children Really Different" Jenny was also responsible for the conference Program and News Segments.

PP David Alexander presented on – Water- "Australia's Liquid Gold" and

Nic Feteris talk on "Pushing The Boundaries- and One More Step" As one of the worlds leading Base Jumpers he explained how he planned, organised and raised funds to allow him to jump off the Great Trango Tower in Pakistan. Talk about pushing the boundaries in his own unique way.

We also heard from John Glen on Rotary Foundation and saw the Bill Gates video on Polio Eradication.

Saturday evening, MASH together with 280 other Rotarians attended a BBQ dinner at the Kinross Pub in Thurgoona, some 12 kilometres out of Albury.

A band played members danced and a good time was had by all. The Pub handled the volume very well with busses also provided for those members who did not wish to drive.

As Jenny and Roger had been appointed personal minders for RIPPR Monty and his wife, they joined our club table which made for very interesting Rotary conversation as Monty is also on the main Rotary Board.

Sunday morning Ecumenical Service started at 0815 hours with the first Rotary News segment and Called to Higher Service. We heard from a Friendship Exchange Team from Minnesota visiting District 9790 and RI President's Personal Rep Dr Monty Audenart then a very moving talk by Khoa Do –"In Your Greatest Obstacles Lie Your Greatest Opportunities" or From Boat Person to Young Australian of the Year. An amazing true story of his experience as a young boy with his brother and parents in a leaky refugee boat, attacked by pirates twice, and moving into the movie making business with a cast of severely underprivileged young people in the parts.

Sessions four, five and six included speakers with messages on various topics as follows;

Prof Hugh Bradlow- the future as seen through Telstra,

**James Charles** – ARHRF  
Indigenous Scholar,  
Youth Exchange - Winning  
Ways,

**Frank Moore** - Merchants,  
Missionaries and Madmen,

**Chris Joscelyne**- "Rotary eClubs  
- Pushing The boundaries", and

Keith Suter with a hard hitting  
view of "Business and the  
Future".

Sunday Night was also the Grand Ball that took the form of a "Camelot Dinner" with a display of jousting by the Knights in armour. MASH went dressed as "Court Jesters" all in black and crazy hats bells and whistles which Leonie had unearthed somewhere. Monty and his wife joined our table and we can confirm that he worked the room visiting each club and covering 660 Rotarians.

Monday morning commenced at 7 am with "The Rotary Foundation and New Members Breakfast" and the guest speaker was DG Bernie Rodgers. Bernie spoke very passionately about the Rotary Polio Eradication program having once suffered with the disease.

The "Hypothetical with Rod Quantock" was very informative and could have gone on a bit longer.

Briefly the overview on each panel member was; Ian Riseley " The DG role is likely to become more important", Paula Volpe Rotary "just needs to do it", Monty Audenart " the responsibility lies with each of us. Clubs have to be exciting to attract new members", Helen Blundel "We need to be more open", Mac Purcell RC London – "run clubs as businesses"

During this session we heard from Roger Short our nominated member of the Group Study Exchange Team that went to London last year. Well done Roger.

The final session on Monday morning we heard from Colin Macfarlane of Operation Cleft, Stella Mesikano – Chiedza Child Care Centre, Harare, Zimbabwe. Stella's address moved Rotarians with the plight of the children in her country and the effect of Aids on the communities.

The final motivational speaker was Tammy van Wisse – "Pushing the Limits" on swimming the Bass Strait and Murray River. What a battle with setbacks physical and psychological that had to be dealt with and overcome, "pushing the boundaries" to the limit.

The conference was closed with remarks from RIPPR Monty Audenart and DG Dick Garner. The Conference Team are to be congratulated on a great event and we look forward to the 2009 conference which will be held in Hobart, Tasmania 26-29 March 2009.



*Photo: David Winter, Santa and Santa's helper during the Mont Albert Festival in Hamilton Street*



*Photo: MASH Board Memembers 2007/2008*



## ADOPTION OF THE NEW ROTARY CLUB LEADERSHIP PLAN

### *REVISED ORGANISATIONAL STRUCTURE*

During the last few months of Rotary Year 2006/7, the Board formed a planning committee to discuss if and how, MASH would adopt the new Club Leadership Structure recommended by RI.

The traditional organisational structure of Rotary Clubs was based (vertically) on the Four Avenues of Service – Club, Vocational, Community and International together with Fund Raising and the Secretary and Treasurer. RI proposed a new structure based vertically on Membership & Marketing, Service Projects and Fund Raising Projects together with the Secretary and Treasurer. The Four Avenues of Service were proposed to be horizontal structures running through the new vertical Membership & Marketing, Service Projects and Fund Raising Projects structures. The aim was to reduce the size of the Club Boards and to devolve much of the project planning and organisational functions to lower levels in each Club so that more members could become involved in these functions.

The MASH structure at the time was already biased towards the proposed new organisational structure and it was felt that MASH should adopt a revised organisational structure based on the RI recommended model. After several discussions involving all Club members and a visit from the incoming DG, Dick Garner, MASH members voted unanimously to adopt the new Club organisational structure as recommended by the planning committee. A review of the structure implemented was intended to be undertaken in September and any adjustments considered necessary implemented.

The original structure proposed and adopted was a very flat structure with Project Managers being appointed to manage individual service and fund raising projects. These Project Managers reported directly to the responsible Board Member. At the review, which was delayed until December, it was decided that the Service Projects area had too wide a span of control, and there was insufficient means of communicating progress and problems with individual projects to other Club Members.

Service Projects remained the responsibility of the one Board member but was restructured into five areas with a Facilitator appointed to manage each area. Monthly Club Committee Meetings were also introduced with Service Projects being the focus on one month and Fund Raising Projects being the focus the following month. The Quarterly Club Assemblies, which had originally been planned to update members on project progress reverted to their original function which was to allow Club Members to voice their opinions on the operation of the Club.

The correspondence which established the original and revised structures and the current MASH organisation chart are included for historical purposes at Annexes A, B and C.

The existing structure is sufficiently flexible to enable easy modification to accommodate necessary structural changes. To date the revised structure and procedures appear to have overcome most of the problems originally encountered so any changes necessary in the future should be of a minor nature.

Adopting the revised structure has required considerable accommodation, adaptability and a willingness to accept change by all MASH Members and it is to their credit that this change has been embraced with such ease. The main difficulty which every MASH member has had to adjust to is the changes in groupings and roles which have resulted.

## ROTARY CLUB OF MONT ALBERT & SURREY HILLS 2007/2008 CLUB STRUCTURE

Under the New Club Structure, there are two clearly defined groups of functions:

- A. Administration Roles
- B. Service and Fundraising Projects

The Board Members perform the coordinating functions. The Board Members are responsible for coordinating activities in the following areas:

Mick Willis	President
Anne Teese	Secretary – Coordinator Administration
Cristy Gilbert	Treasurer – Coordinator Finance
Ern Hermeler	Immediate Past President – Coordinator Rotary Foundation and On to Conference
Robyn Pearson	Vice-President – Coordinator Membership & Marketing
Roger Coburn	President-Elect – Coordinator Service Projects and Club Changeover
Tony Kuc	Board Member – Coordinator Fundraising Projects

To assist the Board Members in their Coordinating Roles, Club members have been allocated positions as Managers of Administration Roles or Service and Fundraising Projects.

### **Administration Roles**

Managers of the Administration Roles are detailed in the following table. Members responsible for managing these administrative tasks report directly to the Coordinator named in bold type above their names.

Club Position	Incumbent	Function
President	Mick Willis	
Secretary	Anne Teese	Coordinator Administration
Club History	Jenny Coburn	Administrative Manager
Sergeant & Property Register	Bev Foster	Administrative Manager
Attendance Records	Loretta Murphy	Administrative Manager
Club Administration	Anne Teese	Administrative Manager
Risk Assessment	Marilyn Lambert	Administrative Manager
Insurance	Ann Keenan	Administrative Manager
Treasurer	Cristy Gilbert	Coordinator Finance
Budgets	Cristy Gilbert	Administrative Manager
Auditing	Cristy Gilbert	Administrative Manager
Financial Records	Cristy Gilbert	Administrative Manager
Financial Administration	Cristy Gilbert	Administrative Manager
Membership & Marketing	Robyn Pearson	Coordinator Membership & Marketing
Membership	Robyn Pearson	Coordinator Membership
Two Up!	Nicole Osner	Administrative Manager
Mentoring	Robyn Pearson	Administrative Manager
Friends of Rotary	Nicole Osner	Administrative Manager
Alumni	Robyn Pearson	Administrative Manager
Social Activities	Leonie Moran	Administrative Manager



## Administration Roles cont...

Club Position	Incumbent	Function
Marketing	Robyn Pearson	Coordinator Marketing
On the Radar	GeraldineBattersby	Administrative Manager
Community Newsletter	Leonie Moran	Administrative Manager
Rotary Information & Member Education, My Vocation	Gill Somers	Administrative Manager
Weekly Programme & Guest Speakers	Robyn Pearson,	Administrative Manager
Weekly Roster	Murray Neilson	Administrative Manager
Website	Marilyn Lambert	Administrative Manager
Rotary Foundation & On to Conference	Ern Hermeler	Coordinator Rotary Foundation & On to Conference
On to Conference	Ern Hermeler	Administrative Manager
Rotary Foundation, Annual Giving	Ern Hermeler	Administrative Manager
Bequests	Ern Hermeler	Administrative Manager
Matching Grants, Simplified Grants	Ern Hermeler	Administrative Manager
GSE , Education Scholars	Ern Hermeler	Administrative Manager

### ***Service and Fundraising Projects***

Managers of the Service and Fundraising Projects are detailed in the following table. Members responsible for managing these administrative tasks report directly to the Coordinator named in bold type above their names.

<b>Club Position</b>	<b>Incumbent</b>	<b>Function</b>
Fund Raising Projects	Tony Kuc	Coordinator Fundraising
Farmers Market	Mick Willis	Project Manager
Hamilton St Festival	Greg Moran	Project Manager
Book Fair	Jenny Coburn	Project Manager
Sausage Sizzles & BBQs	Graeme Battersby	Project Manager
Christmas Hampers	Leonie Moran	Project Manager
Christmas Mince Pies	Shia Smart	Project Manager
Hot Cross Buns	Shia Smart	Project Manager
Rotary Christmas Cakes, Puddings & Cards	Helen Godfrey	Project Manager
Changeover Function	Roger Coburn	Coordinator Changeover Function
Community, Health & Education Service Projects	Roger Coburn	Coordinator Service Projects
Community Projects	Roger Coburn	Coordinator Community Projects
Working Bees Arthur Preston Centre & Alkira	Mick Willis	Project Manager
Winter Woollies	Anne Teese	Project Manager
Inala	Geraldine Battersby	Project Manager
Alkira	Roger Coburn	Project Manager
Red Shield Appeal	Nikki Novell	Project Manager
Rural Assistance	Nicole Osner	Project Manager
Shine On Awards	Geraldine Battersby	Project Manager
Health Projects	Roger Coburn	Coordinator Health Projects
ARHRF	Nicole Osner	Project Manager
Bowelscan	Marilyn Lambert	Project Manager
Emergency Information Books	Geraldine Battersby	Project Manager
Educational Projects	Roger Coburn	Coordinator Education Projects
Primary Schools Speech	Tony Kuc	Project Manager
4 Way Test Speech Comp	Tony Kuc	Project Manager
MUNA	Leonie Moran	Project Manager
RYPEN	Tony Kuc	Project Manager
RYLA	Vanita Dahia	Project Manager
Box Hill TAFE Scholarships	Phil Pearson	Project Manager
International Projects	Roger Coburn	Coordinator International Projects
RAWCS (RAM, DIK )	Mick Willis	Project Manager
RAWCS (SWSL)	Graeme Battersby	Project Manager
RAWCS Volunteers	Ann Keenan	Project Manager
Birthing Kits	Mick Willis	Project Manager
Shelter & AQUA Boxes	Ann Keenan	Project Manager
Interplast	Andrew Janiak	Project Manager
ROMAC	Ann Keenan	Project Manager
Operation Cleft	Ann Keenan	Project Manager
Wheelchairs for Kids	Ann Keenan	Project Manager

## ***Guidelines for Administrative and Project Managers***

All Managers report to their respective Coordinators and are responsible for keeping the coordinator current with any progress or difficulties in their Role or Project.

All Managers select a management team to assist them perform their function (some may need a large team, some may not need a team). These team members can be selected from the Excel files distributed to all Club Members, by finding the members who indicated an interest in a particular Role or Project. Don't forget that there will be many Club members who indicated an interest in a particular Role or Project but do not need or wish to be part of the management team. Being an 'Indian' is much easier than being a 'Chief' and nobody has the time to be involved in the management functions of ALL Club activities.

All Managers in conjunction with their management team and the Treasurer are responsible for developing a budget for their activities for the forthcoming year and providing this budget to their Coordinator for Board approval. Budgets for the previous years can be used as a guide

Project Managers hold meetings (as needed) with team members in order to run their project effectively. This will most likely involve meeting times other than the 3<sup>rd</sup> Tuesday of the month and most of the work is anticipated to revolve around email communication. Coordinators will need to be kept informed of progress and will need to be involved in the correspondence even if only as an 'information' addressee..

Club Meetings will be organized on the third Tuesday of each month. These meetings will provide an opportunity for Coordinators to update all Club members on the progress of Projects or Roles being undertaken. Greater emphasis will be given to events occurring in the next two or three months and these meetings will provide an opportunity for any additional assistance required to be requested., (and placed in the Green Book). These meetings will need to be adjusted as we gain experience with the new Club Organisation.

It is essential that each Project Manager have a member in their team who is being trained to take over from them the following year and that they write down a description of the procedures developed so that any member new to the Function has written guidelines!!

As this is the first year of working in the new Club Structure, please send your ideas, improvements, and thoughts to either Mick or Robyn.

### ***Action Required***

All Administrative and Project Managers need to select their management teams (if required) and advise the Coordinators names of their team members.

All Administrative and Project Managers need to calculate their budgets for the forthcoming year (either expenditure budgets or fund raising budgets. I will obtain last year's budgets and circulate them o provide a guide.

As procedures are developed, they should be written down and a copy provided to the Coordinators for inclusion in the MASH Procedures Manual.

## MASH CLUB STRUCTURE AND ORGANIZATION REVIEW

When MASH agreed to adopt the move to the new Club Structure under the Rotary Club Leadership Plan, A Planning Committee was formed by the Board and tasked to recommend an organization that would best suit MASH. The recommendations of this Committee were accepted by the Board and after being explained, approved by you all and implemented at the start of this Rotary Year.

The Board accepted a recommendation that the original Planning Committee meet again in September to review progress with the new organization,

The new Club Organisational Structure adopted, comprised the President and six Board Members as follows;

- ◆ Vice-President – responsible for Marketing and Membership (Robyn Pearson),
- ◆ Secretary (Anne Teese),
- ◆ Treasurer (Cristy Monds),
- ◆ Immediate Past President – responsible for the Rotary Foundation and On to Conference (Ern Hermeler),
- ◆ President – Elect – responsible for Service Projects (Roger Coburn) and
- ◆ Board Member – responsible for Fund Raising Projects (Tony Kuc).

The intention was that the Vice-President, President-Elect and the Board Member would act as Project Co-ordinators for the various projects in their areas. Each Project was to be managed by a Project Manager who formed an ad hoc Committee to assist with each project as it became due. Instead of the monthly Club Committee Meetings, the Project Committees would meet either by phone, email or face-to-face at a time convenient for the Committee Members. Every three months, a Club Assembly would be conducted which would give the Project Co-ordinators an opportunity to report on progress with the current projects.

For a variety of reasons, the planned review of the new structure was delayed until early December. As it transpired, this delay was useful as it enabled the following difficulties being experienced with the new structure to become clear;

- ◆ there was too great a span of control for the Service Project Co-ordinator to effectively manage over 20 Community and International Service Projects ,
- ◆ difficulty in arranging meetings between the Project Committee members,
- ◆ no Club forum to provide good communication and brain-storming on similar projects, and
- ◆ no efficient Club forum existed in which new MASH members could become familiar with the MASH projects and planning processes.

At the review meeting of the Planning Committee held in December, Jenny Coburn suggested that the Service and Fund Raising areas be grouped into similar projects as follows (full details are attached to this document):

### Service Projects –

Education, Leadership and Recognition,  
Medical, Health and Well-Being,  
Community Assistance,  
International Medical Programs, and  
International Aid Programs.

### Fund Raising Projects –

Book-A-Rama,  
Bakery Fund Raisers,  
Sausage Sizzles,  
Whitehorse Farmers' Market  
Mont Albert Festival, and



The suggestion was that each group of Service Projects would be managed by a Facilitator who would be responsible to the relevant Board Member for managing Project progression. No separate Facilitator would be necessary for the fund Raising Projects because the groupings all have Project Managers who would double as the Facilitator..

To provide a forum for discussions, brain-storming and frequent reporting on Project progress, the committee recommended the re-introduction of regular Club Committee Meetings on the third Tuesday of each month.

To avoid clashes that would occur due to Club Members being a member of multiple Projects, the Committee recommended that, starting in January 2008, the Club Committee Meetings alternate between Club Service projects in one month and Fund Raising Projects and Membership and Marketing Projects in the following month.

The only committees that would meet during the Club Committee Meetings were those that were either reviewing the outcome of a completed project or planning a forthcoming project. The relevant board Member would be responsible for deciding which Project committees met on a given night.

At a subsequent Board Meeting, it was decided that because there could be two months between meetings of any given project group, the meeting scheduled for the third Tuesday could be varied if warranted to suit particular project planning requirements. For example, due to project commitments, it may be necessary to include a Fund Raising Project Committee meeting for a particular project or projects on a night scheduled for a Membership and Marketing Projects Committee meeting

The Club Committee Meetings were seen as an important way for new Mash Members to become involved in Club projects and to become part of the planning process. The Board decided that the name should be changed to a Club Forum to reflect the new Club Structure and also to emphasise that the structure of the meeting was flexible to enable items to be addressed in the order of their importance.

A priority requirement was to document the 'Who, What, Where, When, Why and How' of each project to enable smooth transition between project staff and to enable continual project review and improvement.

The committee also recommended that the 5-minute Club Speaker Program continue with the topic alternating between My Vocation (or my hobby or my interest) and a Rotary Topic. The Guest Speaker Program was also endorsed and the policy of having General Interest topics interspersed with Visiting Rotary Speakers to speak on a Rotary Project Topic was strongly supported.

#### *Board Decision*

The Board discussed the recommendations of the Planning Committee Review and accepted them all with the minor changes detailed above in respect to the flexibility of the Club Committee Meeting projects.

The Board agreed to circulate details of the proposed organisational changes to all MASH members, seek any comments you may care to make and then ask for your endorsement for implementing the changes from January 2008.

Could you please consider the proposed changes and advise me of any suggestions or comments by ASAP I will be approaching Club Members to volunteer to be facilitators in the Service Project groupings.

Mick Willis  
9th Jan2008

## Proposed Service Project Grouping

### *Director – Service Projects*

#### **Education, Leadership & Recognition Projects**

##### **Facilitator TBA**

Primary School Speech Competition  
Secondary School Speech Competition  
RYPEN  
RYLA  
MUNA  
BHI Scholarship  
Shine-On Awards

#### **Medical Health & Well-Being Projects**

##### **Facilitator TBA**

Emergency Information Booklets  
BowelScan  
Alkira  
Inala  
ARHRF

#### **Community Assistance Projects**

##### **Facilitator TBA**

Working Bees  
Winter Woollies  
Red Shield Appeal  
Rural Relationships  
Christmas Carols  
Whitehorse Rotaract

#### **International Medical Programs**

##### **Facilitator TBA**

INTERPLAST  
ROMAC  
OPERATION Cleft  
RAM  
Birthing Kits

#### **International Aid Programs**

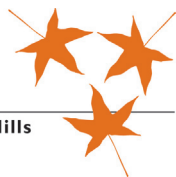
##### **Facilitator TBA**

Wheelchairs For Kids  
Shelter Box  
DIK  
SWSL  
Rotary Volunteers

## Proposed Fund Raising Project Grouping

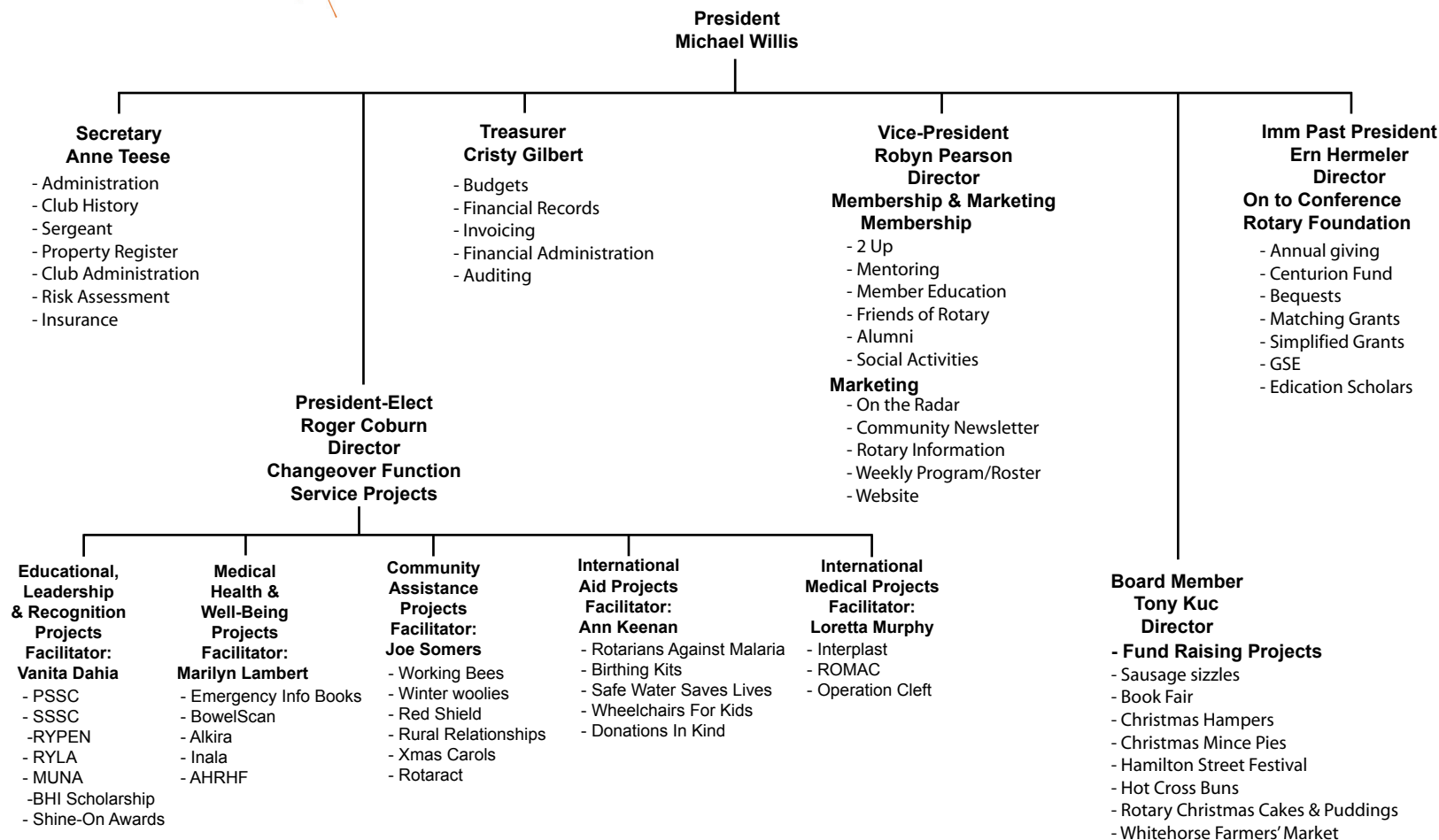
### *Director— Fund Raising Projects*

Book-a-Rama  
Bakery Projects (Mince Pies & Hot Cross Buns)



## CURRENT MASH ORGANISATION

Annexure C



**Rotary Club of Mont Albert & Surrey Hills**  
**Club Leadership Plan Board Structure**

Notes: